



INNO INDIGO
Innovation driven Initiative for the Development and
Integration of Indian and European Research

INNO INDIGO Partnership Programme

Call for proposals in the field of
“Diagnostics and interventions in chronic non-communicable diseases”

GUIDELINES FOR APPLICANTS

Proposal Submission Period

13 April 2015 – 22 June 2015 (12:00 CET / 15:30 IST)

Websites

<http://indigoprojects.eu/funding/indigo-calls/call-2015> (for Call Text and National regulations, Guidelines for Applicants)

<https://secure.pt-dlr.de/ptoutline/app/users/login/ipp2> (online submission tool)

Contact

INNO INDIGO Joint Call Secretariat
Centre National de la Recherche Scientifique (CNRS)

Ms. Lucie Durocher

Email: lucie.durocher@cns-dir.fr

Phone: +33 1 44 96 47 14

Beyond these guidelines it is highly recommended to contact the joint call Secretariat. It is also strongly advised that each consortium partner contacts his IPP National Contact Point and read the national regulations of his respective country.

TABLE OF CONTENTS

1. How to submit a proposal using the PT-Outline tool?	3
1 st STEP: REGISTRATION.....	3
2 nd STEP: ONLINE WEB FORM.....	4
3 rd STEP: UPLOAD PROJECT DESCRIPTION.....	7
4 th STEP: SUBMIT PROPOSAL	8
2. FAQs.....	9
GENERAL	9
RESEARCH TEAM.....	13
FINANCIAL MODALITIES	14
PROPOSAL SUBMISSION	15
PROPOSAL EVALUATION	17

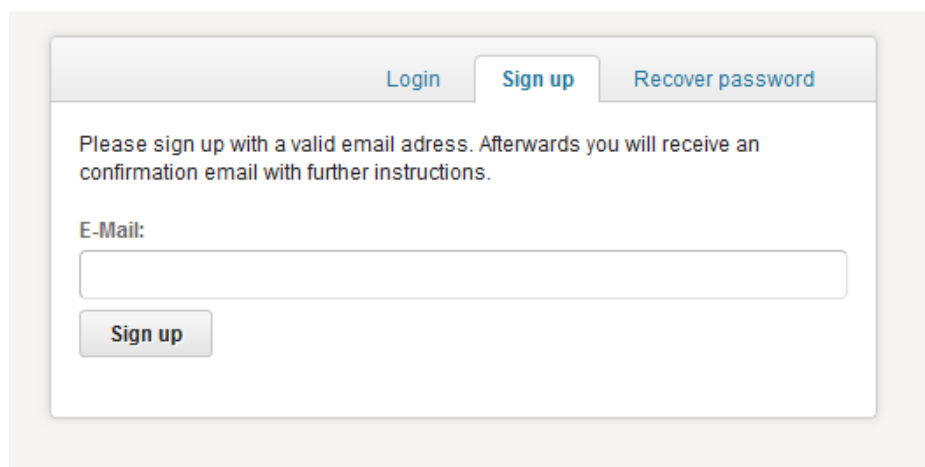
1. How to submit a proposal using the PT-Outline tool?

Proposals for the INNO INDIGO Partnership Programme Second Joint Call (IPP2) are submitted online through the PT-Outline web tool at: <https://secure.pt-dlr.de/ptoutline/app/users/login/ipp2>

Only one of the project coordinators (the principal project coordinator) should formally submit the proposal on behalf of the whole project consortium. The second project coordinator and the other project partners do not have to submit a separate proposal in the PT-Outline tool.

1st STEP: REGISTRATION

To prepare the proposal online, you first have to register by clicking on “Sign up”. On this page, you will have to enter your email address. A link to an individual password will then be sent to your email address. Once you clicked on the link, you will be redirected to a page showing your password. **This individual password will be displayed only once**; please make sure that you remember it during the whole proposal submission phase.

The image shows a web form for registration. At the top, there are three tabs: "Login", "Sign up" (which is active), and "Recover password". Below the tabs, a message reads: "Please sign up with a valid email adress. Afterwards you will receive an confirmation email with further instructions." Below this message is a label "E-Mail:" followed by a text input field. At the bottom left of the form is a "Sign up" button.

After having logged in with the username (email address) and password, you will be guided to the very first page where you will have to choose a name for the outline of your proposal (working title).

Startseite session timeout: 10:36 o'clock (UTC+0h)

Call details

Call acronym
IPP2

Call deadline
15-06-2015 21:00 UTC+0h

Lucie Durocher
CNRS
3 rue Michel-Ange
75016 Paris, France
Tel : +331.44.96.47.14
Email: lucie.durocher@cnrs-dirfr

Technical Contact:
German Aerospace Center (DLR),
Project Management Agency IKT-Service
Rosa-Luxemburg-Strasse 2
10178 Berlin
ptoutline@dlr.de
+49(0)30-67055-767 (Germany IT Support)

[show details](#)

Call: Diagnostics and interventions in chronic non-communicable diseases (IPP2)

Please choose a unique name for this outline (15 characters max).
This name will not be transmitted, it is exclusively for your overview.

Outline Working title

Name *

[create](#)

Once you have created the working title, you can start filling in the online web form.

2nd STEP: ONLINE WEB FORM

The following three pages need to be filled in online: **General information, Project coordinator, Project Partner.**

forms (7501)

General Information

[Project Coordinator](#)

[Project Partner](#)

[Upload project description](#)

[Proposal Submission](#)

Call details

Call acronym
IPP2

Call deadline
15-06-2015 21:00 UTC+0h

Lucie Durocher
CNRS
3 rue Michel-Ange
75016 Paris, France
Tel : +331.44.96.47.14
Email: lucie.durocher@cnrs-dirfr

General Information

All fields marked with * are mandatory.

Submission deadline: 15.06.2015, 12:00 pm CET / 3:30 pm IST.
After the deadline, a proposal submission is no longer possible as PT-Outline will be automatically closed.

Project title *

Project acronym *

Summary *
(2000 characters maximum, including whitespaces and line breaks)
characters left: 2999

To start filling in the “General Information” page, please click on the blue keyword in the box. This page requests general information on the project: title and acronym, summary and thematic field including keywords. All fields marked with a **yellow star** are mandatory fields and need to be filled in.

To save the information, click on the **Save** button at the end of the page. Keep saving the information you enter on a regular basis as there is no automatic back-up.

You can save your data even if all mandatory fields are not filled in but a warning message will appear to remind you that information is missing. **To submit your proposal all mandatory fields will have to be filled in.**

Startseite

session timeout: 11:15 o'clock (UTC+0h)

forms (TEST)

General Information 1 input hint

Project Coordinator

Project Partner

Upload project description

Proposal Submission

Call details

Call acronym
IPP2

Call deadline
15-06-2015 21:00 UTC±0h

Lucie Durocher
CNRS
3 rue Michel-Ange
75016 Paris, France
Tel : +331.44.96.47.14
Email: lucie.durocher@cnrs-dir.fr

Successfully saved

General Information

All fields marked with * are mandatory.

Submission deadline: 15.06.2015, 12:00 pm CET / 3:30 pm IST.
After the deadline, a proposal submission is no longer possible as PT-Outline will be automatically closed.

Project title*
TEST Proposal

The Project acronym * field is required.

Project acronym* *

Summary*
(2000 characters maximum, including whitespaces and line breaks)

After having saved the data, please proceed to the next page **“Project coordinator”**.

Startseite

session timeout: 11:19 o'clock (UTC+0h)

forms (TEST)

General Information

Project Coordinator

Project Partner

Upload project description

Proposal Submission

Call details

Call acronym
IPP2

Call deadline
15-06-2015 21:00 UTC±0h

Lucie Durocher
CNRS
3 rue Michel-Ange
75016 Paris, France
Tel : +331.44.96.47.14
Email: lucie.durocher@cnrs-dir.fr

Project Coordinator

All fields marked with * are mandatory.

Here, please give only information about the project coordinator. Information about further project partners should be added in the next menu item 'Project Partner'.

Type of project partner*
Bitte auswählen...

Title
For example: Prof., Dr., etc.

Family name* *

First name* *

Gender*
Bitte auswählen...

Here, you will first have to fill in background information on the principal project coordinator only. Secondly, give the **information on the principal project coordinator's requested budget**

according to the nine sub-categories (personnel costs, travel costs, event costs, living expenses, equipment, consumables, subcontracting costs, indirect costs, other costs) for Year 1, Year 2 and Year 3 respectively.

PLEASE NOTE:

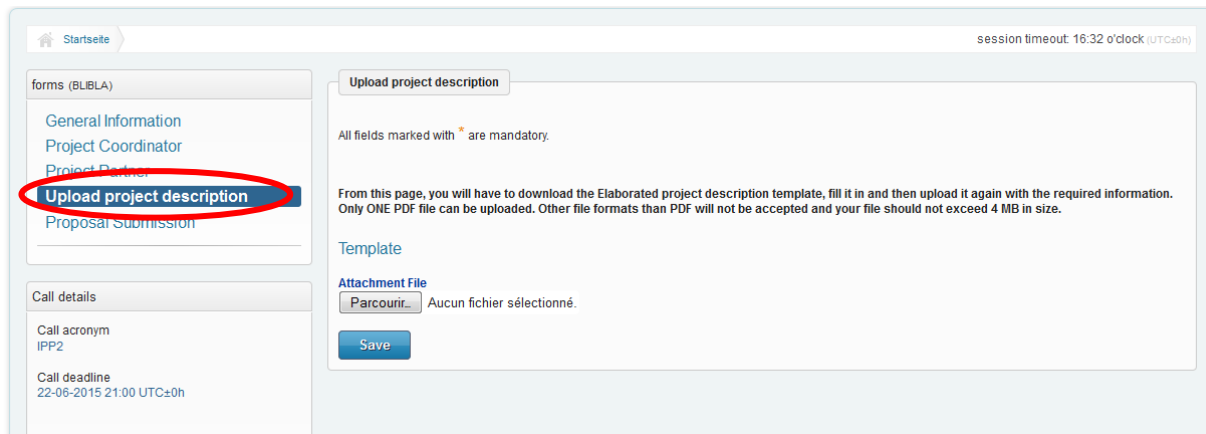
- It is highly recommended to consult the national regulations before filling in the cost overview.
- All costs must be given in EUROS.
- Expected starting date of the projects: February 2016
- Make sure that the costs in the web form match the costs you declare in the overview in the elaborated project description as well as the total requested funds.

After having saved the information, proceed to the next page “**Project partner**”. In this webpage, the background and budget information on the second project coordinator and all other project partners should be given separately. Begin with providing information on the second project coordinator. After having saved the information on the second project coordinator, you will have the option to add information on the other project partners by clicking on “**Add project partner**”, and so on.

The screenshot shows a web application interface for managing project partners. On the left, a sidebar menu lists various options: 'forms (TEST)', 'General Information', 'Project Coordinator', 'Project Partner' (highlighted with a red circle), 'Upload project description', and 'Proposal Submission'. Below this, 'Call details' are provided, including the call acronym 'IPP2', a deadline of '15-06-2015 21:00 UTC±0h', and contact information for Lucie Durocher at CNRS. The main content area is titled '1. Project Partner 1' and contains a form for adding project partner information. At the top of this area, there are two buttons: 'show project coordinator' and 'add project partner' (highlighted with a red circle). Below these buttons, a message states 'All fields marked with * are mandatory.' and 'Here, please give only information about the project partner.' The form includes a dropdown menu for 'Type of project partner *' with the text 'Bitte auswählen...', followed by input fields for 'Title' (with a hint 'For example: Prof., Dr., etc.'), 'Family name *', and 'First name *'.

After having saved the information of the last partner, proceed to the next page, **“Upload Project description”**.

3rd STEP: UPLOAD PROJECT DESCRIPTION



The screenshot shows a web interface for uploading a project description. On the left, a sidebar menu under 'forms (BUBLA)' lists 'General Information', 'Project Coordinator', 'Project Partner', 'Upload project description' (highlighted with a red oval), and 'Proposal Submission'. Below this is a 'Call details' section showing 'Call acronym: IPP2' and 'Call deadline: 22-06-2015 21:00 UTC±0h'. The main content area is titled 'Upload project description' and includes a session timeout notice 'session timeout: 16:32 o'clock (UTC±0h)'. It contains instructions: 'All fields marked with * are mandatory.' and 'From this page, you will have to download the Elaborated project description template, fill it in and then upload it again with the required information. Only ONE PDF file can be uploaded. Other file formats than PDF will not be accepted and your file should not exceed 4 MB in size.' There is a 'Template' link, an 'Attachment File' section with a 'Parcourir...' button and the text 'Aucun fichier sélectionné.', and a 'Save' button.

From this page, you will have to download the **Elaborated project description template** (word format), fill it in with the required information and then upload it again in PDF. The document you will upload should contain:

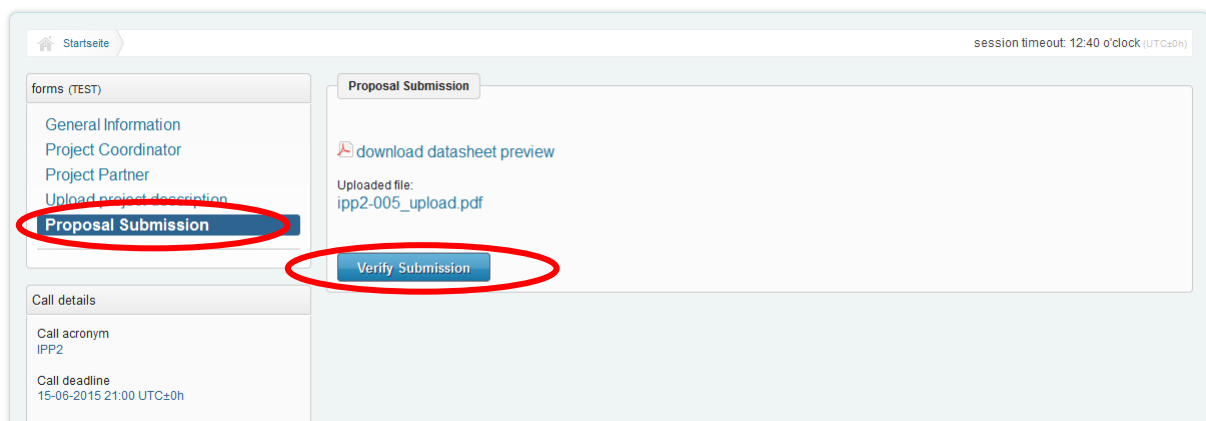
- A description of the project (objectives, scientific excellence, trans-nationality and cooperation, potential impact and expected outcomes)
- Workplan and milestones
- Overview of the requested budget: financial plan (per partner, per year, per category and in euro). Please use the provided template to prepare the financial plan.
- Filled in indicators table (quantitative data regarding the expected outcomes of your project)
- Short CVs of the main participating researchers involved in the proposal, including a list of the most relevant publications of the last ten years of the participating researchers (3 pages max per CV).
- In case a project partner comes from a country other than the participating funding countries a letter of commitment ensuring the funding of this project partner from other sources has to be added as well.

The Elaborated Project Description cannot exceed 14 pages (excluding financial plan, references and annex). Note that the following formatting rules apply: 1.5 line spacing and font size: Arial 11.

Only ONE PDF file can be uploaded. Other file formats than PDF will not be accepted and your file should not exceed 4 MB in size. It may take some minutes to complete the upload. The name of the file you upload should not contain any spaces or special letters. The file name will automatically be changed during the upload process. **If you have already uploaded a file before, it will be overwritten by any subsequent file uploaded.**

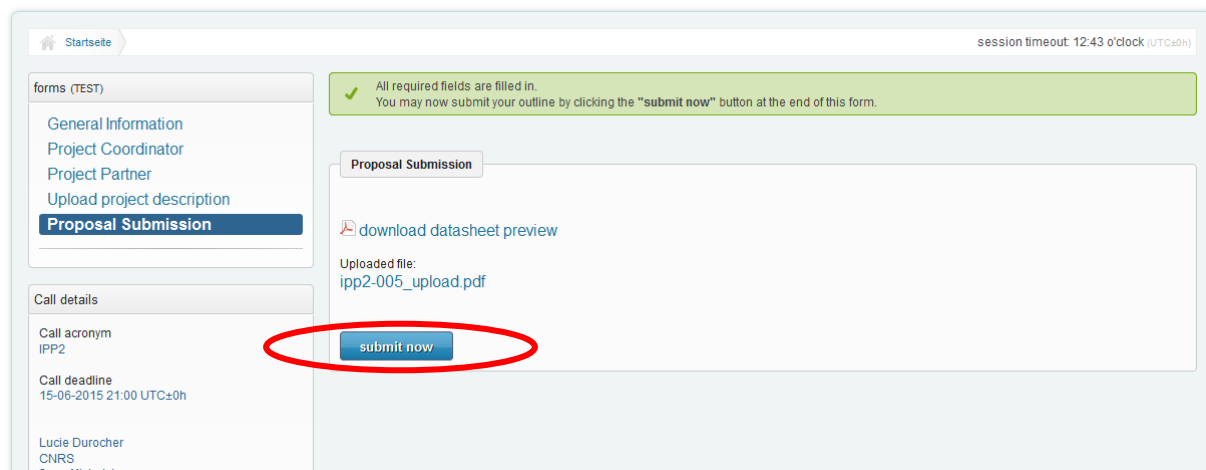
4th STEP: SUBMIT PROPOSAL

To finally check all the information provided by you, go to the page “**Proposal submission**”. Here, you can download the data sheet preview. To submit your proposal, you will first have to click on “**Verify Submission**” to check whether all requested fields are filled in.



The screenshot shows a web interface for proposal submission. On the left, a sidebar contains a menu with items: 'General Information', 'Project Coordinator', 'Project Partner', 'Upload project description', and 'Proposal Submission' (which is highlighted with a red circle). Below the menu is a 'Call details' section showing 'Call acronym: IPP2' and 'Call deadline: 15-06-2015 21:00 UTC±0h'. The main content area is titled 'Proposal Submission' and includes a link 'download datasheet preview' and an 'Uploaded file: ipp2-005_upload.pdf'. A blue button labeled 'Verify Submission' is circled in red.

After checking the data, you can submit your proposal by clicking on “**Submit now**”. Your proposal will be considered as submitted only after you clicked on this button.



This screenshot shows the same 'Proposal Submission' page after a successful verification. A green message box at the top states: 'All required fields are filled in. You may now submit your outline by clicking the "submit now" button at the end of this form.' The 'Verify Submission' button is no longer visible, and a new blue button labeled 'submit now' is circled in red. The sidebar and call details remain the same.

Please note that after the binding submission **NO FURTHER CHANGES** can be made to your proposal. After the successful submission of a proposal within the PT-Outline system the principal coordinator will receive an **automatic confirmation e-mail by the PT-Outline System**. This e-mail will be proof for the correct and on time submission. Therefore the principal coordinator is asked to save this e-mail. **In case this e-mail is not received immediately after the submission, please contact the call secretariat**. This does especially apply for proposals submitted a short time before the deadline.

Please remember that the deadline for submission is **Monday 22 June** (deadline 12:00 pm CET/ 3:30 pm IST). The electronic submission system will be closed afterwards.

2. FAQs

GENERAL

1. What is an ERA-Net scheme?

The ERA-Net scheme is an instrument that was introduced under the EU's Sixth Framework Programme for Research, Technological Development and Demonstration Activities (FP6). Its main purpose is to support transnational activities between EU Members States and Associated countries in order to coordinate national research policies.

2. What is INNO INDIGO and what does it stand for?

INNO INDIGO stands for Innovation driven Initiative for the Development and Integration of Indian and European Research. It is a geographical ERA-Net with India funded by the European Commission under the 7th Framework Program (November 2013 - October 2016) and a follow-up of the New INDIGO project (2009-2013), which successfully launched four calls for proposals and developed a scheme for EU-India transnational calls.

The overall aim of INNO INDIGO is to strengthen scientific, technologic and business collaborations between Europe and India, especially through the launch of joint transnational calls for proposals (the INDIGO Partnership Program).

3. What is the aim of the INDIGO Partnership Program?

The aim of the INDIGO Partnership Program (IPP) is to support high quality research and developments projects involving partners from Europe and from India.

The INNO INDIGO calls for proposals target existing networks to foster collaborations and/or to initiate new ones. The objective is to pave the way for long-lasting cooperation between R&D entities from the European Research Area (ERA) and from India.

4. What is the thematic scope of IPP2?

The thematic scope of IPP2 is “Diagnostics and interventions for chronic non-communicable diseases”. The following sub-topics were chosen: 1) development of tools and technologies for the diagnostics of chronic non-communicable diseases; 2) research and innovation within interventions for chronic non-communicable diseases; 3) mechanisms in chronic non-communicable diseases.

The full description of the topics is available in the call text.

5. Which are the funding parties of IPP2?

The 7 funding parties participating in the IPP2 and contributing to the call budget are:

- **India** – Department of Science and Technology (DST)
- **Belgium** – Fonds de la Recherche Scientifique – FNRS (F.R.S.-FNRS)
- **Estonia** – The Estonian Research Council (ETAg)
- **France** – Bpifrance
- **Germany** – Federal Ministry of Education and Research (BMBF)
- **Norway** – Research Council of Norway (RCN)
- **Portugal** – Fundação para a Ciência e Tecnologia (FCT)

6. What is the funding principle of the INDIGO Partnership Program?

The INDIGO Partnership Program follows the *juste retour* principle whereby national contributions to a “Virtual Common Pot” are assigned to project partners of that respective country only.

This means that:

- funding of each country will be based on national regulations;

- the funding amount committed per funding parties will therefore differ between countries;
- eligibility of costs varies between countries.

7. What is the role of the Joint Call Secretariat?

The joint call Secretariat (hosted by CNRS) is responsible for the implementation and operational management of the INDIGO Partnership Program. The joint call Secretariat is mainly responsible for the communication with applicants. The joint call Secretariat is also in charge of coordinating the evaluation process and final funding decision.

8. What is the role of the National Contact Points?

National Contact Points (NCPs) are constituted by representatives of the funding parties. The NCPs are in charge of the implementation of the INDIGO Partnership Program and of its communication and dissemination at national level. They will give applicants detailed information about the national eligibility criteria.

The contact data of all NCPs are available in Annex 1 of the Call Text.

9. What is the indicative timetable?

Launch of the Call for Proposals	13 April 2015 (12:00 pm Central European Time / 3:30 pm Indian Time)
Deadline for proposal submission	22 June 2015 (12:00 pm Central European Time / 3:30 pm Indian Time)
Evaluation and selection process	June – October 2015
Information to applicants about the results of the evaluation	End of October 2015
Preparation of national/regional funding contracts/funding decisions	October 2015 – February 2016
Start of projects (expected)	February 2016

10. Is a consortium agreement required?

It is **strongly recommended** that project partners of each consortium funded under the INDIGO Partnership Program **sign a Consortium Agreement**, listing the rights and responsibilities of each project partners.

In case of participation of a French SME in a consortium, a consortium agreement is compulsory and should be submitted together with the proposals.

11. What are my obligations towards the INNO INDIGO project in terms of reporting, project output and acknowledgements?

Project monitoring

- Besides following the obligations of the national funding agency, the funded participants will have to report updated contact details, project progress and achievements to the INNO Indigo monitoring partners (ZSI, DBT). These reports shall provide insights on the project from a multilateral viewpoint. Respective details will be communicated after the funding decision. Acknowledging that this is an additional effort, multilateral reporting duties will be kept to a minimum and designed in line with national funding agencies.

In so far as these contents are meant to be shared publicly they will be displayed on <http://indigoprojects.eu/networking/npp-ipp-networks>. Via this platform, INNO Indigo communication will support all projects in communication activities like for example event announcements.

Project output

- Whether or not INNO INDIGO specifically asks for the information, the project coordinators must report on any academic publication or other form of output resulting from the research for which grant is awarded. A copy of the publication must also be sent to the INDIGO Joint call secretariat.

Acknowledgements

- In any publication of results of the research for which grant is awarded, mention must be made of the support received from INNO INDIGO.
- The project coordinators, or alternatively the management of the host institution, must ensure the inclusion of the INNO INDIGO logo in publications relating to the project.

RESEARCH TEAM

12. Who can apply?

Proposals may be submitted by **public and/or private entities** that are eligible **according to the regulations of the funding parties**. These can be public research institutes, private research institutes, higher education institutions, SMEs and/or industries.

Eligibility is subject to national regulations, therefore all applicants are strongly advised to take a close look at their respective national regulations (<http://indigoprojects.eu/funding/indigo-calls/call-2015>) **and** contact their NCPs.

13. What does a consortium should look like?

Only transnational projects will be funded.

Each consortium should consist of at least **3 eligible partners, one Indian partner and two partners from two different European countries** participating in the INDIGO Partnership Program (Belgium, Estonia, France, Germany, Norway, Portugal).

The number of project partners should be appropriate for the aims of the research project and reasonably balanced in terms of national participation. Each project should clearly demonstrate the added value of working together.

Participation of young researchers is encouraged.

14. How can I find Indian and/or European project partners?

On the INNO INDIGO website you can find a link to a web partnering tool (<http://partnering.pt-dlr.de/IPP2>). On this web tool, you will be able to publish your profile and project ideas and to consult other Indian and European experts' profiles.

You can also contact your National Contact Point or the Joint Call Secretariat. They might be able to help with further contacts or more information.

In addition, applicants can also use the following tools:

- [CORDIS Partners Service](#), a free database for researchers run by the European Commission
- [Enterprise Europe Network](#) partner search tool

15. Can partners from other countries than the funding countries join a consortium?

Additional partners can participate in a research project if they secure their own funding from other sources, confirmed by a binding Letter of Commitment. The Letter of Commitment has to be attached to the project description and uploaded to the PT-Outline electronic proposal submission tool.

They are not counted as partner for the size of the eligible consortium (2+1). They are not allowed to coordinate the project.

16. What is the role of the project coordinators and which country should they come from?

Each project proposal has to name **two project coordinators, one from India and one from a European country participating in the INDIGO Partnership Program.** They will represent the project externally and are responsible for the management of the project internally.

However, **only one** of the project coordinators (named the “principal project coordinator”) will formally submit the proposal on behalf of the consortium. The latter is responsible for the correct and on time submission of the proposal.

Although the coordinators bear the overall responsibility for the project, each researcher/research group leader is fully responsible for the research outcome towards the respective funding organisation.

17. What happens if one of the partners is ineligible?

After submission of the proposal, the eligibility of all partners is checked on the basis of the general criteria of the joint call and the specific national regulations.

In case one of the project coordinators or a project partner is ineligible, the whole proposal is rejected.

The joint call Secretariat informs the two project coordinators of their ineligibility right after the closure of the eligibility check.

FINANCIAL MODALITIES

18. What can be applied for?

Costs that can be applied for are subject to the national regulations of the funding parties. Eligible costs therefore vary from country to country. Each consortium partner is invited to consult its respective national regulations (<http://indigoprojects.eu/funding/indigo-calls/call-2015>) and contact its NCPs.

19. How much is the funding amount available per project?

The maximum amount available per project depends on the number of consortium partners.

The level of funding per partner varies between 100.000 € – 350.000 € of eligible costs. **The amount that can be applied for differs and depends on national regulations.**

In case a proposal includes two partners from the same country, they can together request up to the maximum amount allowed in their respective country.

20. How long is the period of funding?

Projects will be funded for a maximum period of **three years starting in February 2016 (expected date)**.

Considering the multilateral aspect of the call and the different national timeline for release of funds, partners are strongly advised not to plan core activities in the beginning of their projects.

PROPOSAL SUBMISSION

21. How can I apply?

Application is done using the PT-Outline webtool at: <https://secure.pt-dlr.de/ptoutline/app/users/login/ipp2>. **All requested information must be submitted in English and the budgets should be in Euros.**

Indian and German partners should also send hard copies of the project proposal to the Indian and German National Contact Points, duly signed by the head of institution.

22. When can I apply?

Proposals should be submitted between **13 April and 22 June 2015, 12:00 pm CET / 3:30 pm IST. It is strongly recommended not to submit at the last minute.** Proposals submitted after this deadline will not be considered.

After the submission of the proposal, the coordinator will receive an automatic confirmation e-mail by the web tool. This e-mail will constitute a proof for the successful and correct submission within the deadline. The applicants are strongly advised to save this e-mail for proof. **In case this e-mail is not received, the principal coordinator shall contact the IPP call secretariat immediately.**

23. What is the structure of the proposal?

The proposals shall include two documents:

A) An online form generated by the PT-Outline webtool including the following data:

- Title and acronym of the proposal
- Short publishable abstract
- Sub-thematic field
- Keywords from the list of keywords provided by the joint call Secretariat
- Names and contact details of European and Indian project coordinators
- Names and contact details of project partners
- Short presentation of participating organisations
- Estimated budget per partner (requested costs - in €)

B) The elaborated project description to be submitted in a separate PDF document to be uploaded in the webtool (max. 14 pages excluding financial plan, references and annex, max. 4MB):

- Description of multilateral research project, including:
 - Objectives (max. 1 page)
 - Scientific excellence (max. 4 pages)
 - Trans-nationality and cooperation (max. 4 pages)
 - Potential impact and expected outcomes (max. 4 pages)
- Work Plan including Milestones (max. 1 page)
- Financial plan per partner, per calendar year, including justification, in Euro
- Annexes:
 - Indicator tables

- If applicable: a binding Letter of Commitment securing willingness to collaborate and funding by partners from countries not funding the INDIGO Partnership Program.
- CVs and publication lists (maximum 3 pages per researcher)

All information of part A) is entered through an online form within the PT Outline web tool.
All information of part B) is uploaded in one PDF document within the PT Outline webtool.

Aspects of eligibility and application procedures to take into account:

It is strongly advised to contact your NCPs before submission of the proposal for further information.

PROPOSAL EVALUATION

24. What does the evaluation procedure look like?

STEP 1: Eligibility check

The Joint Call Secretariat and the NCPs check the eligibility of all submitted proposals. The Joint Call Secretariat is taking into consideration the multilateral criteria of the IPP. The National Contact Points check the eligibility of the applicants against their respective national regulations.

The following general eligibility criteria will be checked:

- Composition of the consortium (2 European partners from 2 different countries participating the call and 1 Indian partner)
- Appropriate length of the proposal
- Inclusion of all necessary information in English
- Eligibility of project partners according to national regulations
- Eligibility of claimed costs

STEP 2: Peer-review

Independent reviewers in the field of Chronic non-communicable diseases will carry out anonymous peer reviews of the eligible project proposals. Each proposal will be evaluated by at least two independent reviewers.

The peer reviewers are asked to submit their evaluations online in English using the PT-Outline proposal review tool. They are asked to evaluate the proposals based on the three evaluation criteria of the IPP.

STEP 3: Scientific Council

A Scientific Council consisting of **high-level scientific experts in the domain of Chronic non-communicable diseases** will discuss the scoring and reports of the peer reviewers. The Scientific Council members will be tasked with the scientific evaluation of the proposals and their ranking according to their excellence.

They will formulate ranking advices consisting of three categories:

- **Category A)** Proposals that are worth to be funded;
- **Category B)** Proposals that are good, but have no funding priority;
- **Category C)** Proposals that should not be funded.

STEP 4: Program Funding Committee

The Program Funding Committee consists of **one representative per participating funding institution**. Based on the ranking list prepared by the Scientific Council and available budget, they will draft the list of funded proposals, to be confirmed by funding agencies afterwards.

If the committed budget of a funding party has been spent, the next ranked project with participants from that respective country cannot be funded.

STEP 5: Funding

The funding will be administered according to the terms and conditions of the participating national funding institutions, taking into account the applicable national regulations.

25. What are the criteria and scoring system for the peer review process?

1. Scientific excellence and innovativeness (0-20 points)

- Innovativeness of the project idea: capacity of a project to contribute to the development of a new technology, service or product, or the creation of new ideas and knowledge which can significantly influence future innovations.
- Quality and effectiveness of the scientific methodology
- Academic excellence of applicants (e.g. previous scientific track record, publications in scientific journals, reputation of the institute the applicant belongs to etc.)

2. Trans-nationality and Cooperation (0-10 points)

- Quality and effectiveness of the management structure, work plan and the distribution of tasks
- Added value through trans-nationality of project
- Appropriate allocation and justification of the resources to be committed (budget, staff, equipment)

3. Potential impact and expected outcomes of the project (0-10 points)

- Scientific and commercial impact
- Prospects for establishing efficient and sustainable partnership within the network, including transfer of know-how and experience;
- Appropriateness of measures for the dissemination and/or exploitation of trans-national projects results, and management of intellectual property.
- Innovation: market related impact (as e.g. transfer to industry, commercial use in case SME are participating, return on investments for SME)

The evaluation form consists of open text fields to be filled in with written remarks and a **scoring system from 0 to 40** to evaluate the proposals with respect to the three evaluation criteria.

In order to emphasis the criteria of scientific excellence and innovativeness, a weighting will be applied. 20 points will be allocated to the criteria of scientific excellence. 10 points each are allocated to the criteria 2) and 3).

System I for criteria 1

0 Fails/incomplete.

1-4 Poor	The proposal shows serious weaknesses in relation to the criterion.
5-8 Fair	The proposal generally addresses the criterion, but there are significant weaknesses that need corrections.
9-12 Good	The proposal addresses the criterion in question well but certain improvements are necessary.
13-16 Very Good	The proposal addresses the criterion very well but small improvements are possible.
17-20 Excellent	The proposal successfully addresses all aspects of the criterion.

System II for criteria 2 and 3

0 Fails/incomplete.

1-2 Poor	The proposal shows serious weaknesses in relation to the criterion.
3-4 Fair	The proposal generally addresses the criterion, but there are significant weaknesses that need corrections.
5-6 Good	The proposal addresses the criterion in question well but certain improvements are necessary.
7-8 Very Good	The proposal addresses the criterion very well but small improvements are possible.
9-10 Excellent	The proposal successfully addresses all aspects of the criterion.

For each of the three evaluation criteria the scoring decision of reviewers need to be explained through **written remarks** addressing strengths and weaknesses in the respective field.

Only proposals reaching 13 or better in the first criterion will be ranked by the Scientific Council (STEP 3).