





Please use [Adobe Acrobat Reader](#) (free) version 9 or above.

-  Green fields are optional.
 Orange fields are mandatory.

PADOR OFF-LINE FORM

THIS ANNEX MUST BE FILLED IN BY APPLICANTS/PARTNERS WHO REQUEST A DISPENSATION (DEROGATION) FROM THE OBLIGATION TO REGISTER IN PADOR.
 ALL OTHER APPLICANTS/PARTNERS MUST ENCODE THIS INFORMATION IN PADOR.
 (http://ec.europa.eu/europeaid/work/onlineservices/pador/index_en.htm)

Justification for the request for derogation from the obligation to register in PADOR:	
Annexed documents substantiating the request for derogation (if any):	

1. IDENTITY

Name of the organisation:	
Abbreviation	
Organisation's e-mail	
Address	
Postal Code	
P.O. Box	
City	
Country	
Phone	
Fax	
Website	
National registration number:	
Date of registration:	
Place of registration	
VAT number:	
Make your profile public ¹	<input type="checkbox"/> Yes <input type="checkbox"/> No

¹ If you choose to make your profile public, it will become visible to other organisations via the 'search for partners' function of PADOR

2. PROFILE

Legal entity	<input type="checkbox"/> Public bodies (including local authorities) / International Organisations	
	<input type="checkbox"/> Private Law Body	
Legal status		
Profit-making	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
NGO	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Value based	<input type="checkbox"/> Political	
	<input type="checkbox"/> Religious	
	<input type="checkbox"/> Humanistic	
	<input type="checkbox"/> Neutral	
Is your organisation linked to another entity?	<input type="checkbox"/> Yes, parent entity please specify its EuropeAid ID:	
	<input type="checkbox"/> Yes, controlled entity(ies)	
	<input type="checkbox"/> Yes, family organisation / network entity ¹	
	<input type="checkbox"/> No, independent	

¹ E.g. confederation/federation/alliance.

Category	EU Member State
	<input type="checkbox"/> Public Administration
	<input type="checkbox"/> Local authority
	<input type="checkbox"/> Other
	Third Countries
	<input type="checkbox"/> Public Administration
	<input type="checkbox"/> Local authority
	<input type="checkbox"/> Other
	Commercial Companies / Organisations
	<input type="checkbox"/> Commercial Companies / Organisations
	International Organisations
	<input type="checkbox"/> United Nations Family
	<input type="checkbox"/> Regional authorities
	<input type="checkbox"/> Other
	Universities and Research Institutes
	<input type="checkbox"/> University/Education
	<input type="checkbox"/> Institute of research
	Others
	<input type="checkbox"/> Association
	<input type="checkbox"/> Foundation
	<input type="checkbox"/> Think Tank
	<input type="checkbox"/> Professional and/or Industrial Organisation
	<input type="checkbox"/> Trade Union
<input type="checkbox"/> Other non-State actor	

2

<input type="checkbox"/>	11		Education
<input type="checkbox"/>		111	Education, level unspecified
<input type="checkbox"/>		11110	Education Policy & Admin. Management
<input type="checkbox"/>		11120	Education Facilities And Training
<input type="checkbox"/>		11130	Teacher Training
<input type="checkbox"/>		11182	Educational Research
<input type="checkbox"/>		112	Basic education
<input type="checkbox"/>		11220	Primary Education
<input type="checkbox"/>		11230	Basic life skills for youth and adults

² Please tick the box for each sector your organisation has been active in. The provided list is based on the official OECD DAC list.

<input type="checkbox"/>		11240	Early childhood education
<input type="checkbox"/>	113		Secondary education
<input type="checkbox"/>		11320	Secondary education
<input type="checkbox"/>		11330	Vocational Training
<input type="checkbox"/>	114		Post-secondary education
<input type="checkbox"/>		11420	Higher Education
<input type="checkbox"/>		11430	Advanced Tech. & Managerial Training
<input type="checkbox"/>	12		Health
<input type="checkbox"/>	121		Health, general
<input type="checkbox"/>		12110	Health Policy & Admin. Management
<input type="checkbox"/>		12181	Medical education/training
<input type="checkbox"/>		12182	Medical Research
<input type="checkbox"/>		12191	Medical Services
<input type="checkbox"/>	122		Basic health
<input type="checkbox"/>		12220	Basic Health Care
<input type="checkbox"/>		12230	Basic Health Infrastructure
<input type="checkbox"/>		12240	Basic Nutrition
<input type="checkbox"/>		12250	Infectious Disease Control
<input type="checkbox"/>		12261	Health Education
<input type="checkbox"/>		12281	Health Personnel Development
<input type="checkbox"/>	13		Population programmes
<input type="checkbox"/>	130		Population polices/programs and reproductive health
<input type="checkbox"/>		13010	Population Policy And Admin. Mgmt
<input type="checkbox"/>		13020	Reproductive Health Care
<input type="checkbox"/>		13030	Family planning
<input type="checkbox"/>		13040	Std Control Including HIV/Aids
<input type="checkbox"/>		13081	Personnel development for population & reproductive health
<input type="checkbox"/>	14		Water Supply and Sanitation
<input type="checkbox"/>	140		Water supply and sanitation
<input type="checkbox"/>		14010	Water Resources Policy/Admin. Mgmt
<input type="checkbox"/>		14015	Water Resources Protection
<input type="checkbox"/>		14020	Water supply & sanitation - Large systems
<input type="checkbox"/>		14030	Basic drinking water supply & basic sanitation
<input type="checkbox"/>		14040	River Development
<input type="checkbox"/>		14050	Waste Management/Disposal
<input type="checkbox"/>		14081	Education & training in water supply and sanitation
<input type="checkbox"/>	15		Government and Civil Society
<input type="checkbox"/>	151		Government and civil society, general
<input type="checkbox"/>		15110	Economic and development policy/planning
<input type="checkbox"/>		15120	Public sector financial management
<input type="checkbox"/>		15130	Legal and judicial development
<input type="checkbox"/>		15140	Government administration
<input type="checkbox"/>		15150	Strengthening civil society
<input type="checkbox"/>		15161	Elections
<input type="checkbox"/>		15162	Human Rights
<input type="checkbox"/>		15163	Free Flow Of Information
<input type="checkbox"/>		15164	Women's equality organisations and institutions
<input type="checkbox"/>	152		Conflict prevention an resolution, peace and security
<input type="checkbox"/>		15210	Security system management and reform
<input type="checkbox"/>		15220	Civilian peace-building, conflict prevention and resolution
<input type="checkbox"/>		15230	Post-conflict peace-building (UN)
<input type="checkbox"/>		15240	Reintegration and SALW control

		15250	Land mine clearance
		15261	Child soldiers (prevention and demobilisation)
	16		Other Social Infrastructure and Service
		16010	Social/welfare services
		16020	Employment policy and admin. mgmt.
		16030	Housing policy and admin. management
		16040	Low-cost housing
		16050	Multisector aid for basic social services
		16061	Culture and recreation
		16062	Statistical capacity building
		16063	Narcotics control
		16064	Social mitigation of HIV/AIDS
	21		Transport and Storage
		210	Transport and storage
		21010	Transport Policy & Admin. Management
		21020	Road Transport
		21030	Rail Transport
		21040	Water Transport
		21050	Air Transport
		21061	Storage
		21081	Education & Training In Transport & Storage
	22		Communications
		220	Communications
		22010	Communications Policy & Admin. Mgmt
		22020	Telecommunications
		22030	Radio/Television/Print Media
		22040	Information and communication technology (ICT)
	23		Energy
		230	Energy generation and supply
		23010	Energy Policy And Admin. Management
		23020	Power Generation/Non-Renewable Sources
		23030	Power Generation/Renewable Sources
		23040	Electrical Transmission/Distribution
		23050	Gas distribution
		23061	Oil-Fired Power Plants
		23062	Gas-Fired Power Plants
		23063	Coal-Fired Power Plants
		23064	Nuclear Power Plants
		23065	Hydro-electric Power Plants
		23066	Geothermal energy
		23067	Solar energy
		23068	Wind power
		23069	Ocean power
		23070	Biomass
		23081	Energy education/training
		23082	Energy research
	24		Banking and Financial Services
		240	Banking and financial services
		24010	Financial Policy & Admin. Management
		24020	Monetary institutions
		24030	Formal Sector Financial Institutions
		24040	Informal/Semi-Formal Financial intermediaries

<input type="checkbox"/>		24081	Education/trng in banking & fin. services
<input type="checkbox"/>	25		Business and Other Services
<input type="checkbox"/>		250	Business and other services
<input type="checkbox"/>		25010	Business support services and institutions
<input type="checkbox"/>		25020	Privatisation
<input type="checkbox"/>	31		Agriculture, Forestry and Fishing
<input type="checkbox"/>		311	Agriculture
<input type="checkbox"/>		31110	Agricultural Policy And Admin. Mgmt
<input type="checkbox"/>		31120	Agricultural development
<input type="checkbox"/>		31130	Agricultural Land Resources
<input type="checkbox"/>		31140	Agricultural Water Resources
<input type="checkbox"/>		31150	Agricultural inputs
<input type="checkbox"/>		31161	Food Crop Production
<input type="checkbox"/>		31162	Industrial Crops/Export Crops
<input type="checkbox"/>		31163	Livestock
<input type="checkbox"/>		31164	Agrarian reform
<input type="checkbox"/>		31165	Agricultural alternative development
<input type="checkbox"/>		31166	Agricultural extension
<input type="checkbox"/>		31181	Agricultural Education/Training
<input type="checkbox"/>		31182	Agricultural Research
<input type="checkbox"/>		31191	Agricultural services
<input type="checkbox"/>		31192	Plant and post-harvest protection and pest control
<input type="checkbox"/>		31193	Agricultural financial services
<input type="checkbox"/>		31194	Agricultural co-operatives
<input type="checkbox"/>		31195	Livestock/Veterinary Services
<input type="checkbox"/>		312	Forestry
<input type="checkbox"/>		31210	Forestry Policy & Admin. Management
<input type="checkbox"/>		31220	Forestry development
<input type="checkbox"/>		31261	Fuel wood/charcoal
<input type="checkbox"/>		31281	Forestry education/training
<input type="checkbox"/>		31282	Forestry research
<input type="checkbox"/>		31291	Forestry services
<input type="checkbox"/>		313	Fishing
<input type="checkbox"/>		31310	Fishing Policy And Admin. Management
<input type="checkbox"/>		31320	Fishery development
<input type="checkbox"/>		31381	Fishery education/training
<input type="checkbox"/>		31382	Fishery research
<input type="checkbox"/>		31391	Fishery services
<input type="checkbox"/>	32		Industry, Mining and Construction
<input type="checkbox"/>		321	Industry
<input type="checkbox"/>		32110	Industrial Policy And Admin. Mgmt
<input type="checkbox"/>		32120	Industrial development
<input type="checkbox"/>		32130	Small and medium-sized enterprises (SME) development
<input type="checkbox"/>		32140	Cottage industries and handicraft
<input type="checkbox"/>		32161	Agro-Industries
<input type="checkbox"/>		32162	Forest industries
<input type="checkbox"/>		32163	Textiles - leather & substitutes
<input type="checkbox"/>		32164	Chemicals
<input type="checkbox"/>		32165	Fertilizer plants
<input type="checkbox"/>		32166	Cement/lime/plaster
<input type="checkbox"/>		32167	Energy manufacturing
<input type="checkbox"/>		32168	Pharmaceutical production

		32169	Basic metal industries
		32170	Non-ferrous metal industries
		32171	Engineering
		32172	Transport equipment industry
		32182	Technological research and development
	322		Mineral resources and mining
		32210	Mineral/Mining Policy & Admin. Mgmt
		32220	Mineral Prospection And Exploration
		32261	Coal
		32262	Oil and gas
		32263	Ferrous metals
		32264	Non-ferrous metals
		32265	Precious metals/materials
		32266	Industrial minerals
		32267	Fertilizer minerals
		32268	Offshore minerals
	323		Construction
		32310	Construction Policy And Admin. Mgmt
	33		Trade and Tourism
		331	Trade policy and regulation
		33110	Trade Policy And Admin. Management
		33120	Trade facilitation
		33130	Regional trade agreements (RTAs)
		33140	Multilateral trade negotiation
		33181	Trade education & training
		332	Tourism
		33210	Tourism Policy And Admin. Management
	41		General Environment Protection
		410	General environmental protection
		41010	Environmental Policy And Admin. Mgmt
		41020	Biosphere protection
		41030	Bio-diversity
		41040	Site Preservation
		41050	Flood Prevention/Control
		41081	Environmental education/training
		41082	Environmental research
	43		Other multisector
		430	Other multisector
		43010	Multisector Aid
		43030	Urban Development And Management
		43040	Rural Development
		43050	Non-agricultural alternative development
		43081	Multisector education/training
		43082	Research/scientific institutions
	51		General budget support
		510	General budget support
		51010	General budget support
	52		Development food aid/food security
		520	Development food aid/food security assistance
		52010	Food Aid / Food Security Programmes
	53		Other commodity assistance
		530	Other commodity assistance

<input type="checkbox"/>			53030		Import support (capital goods)
<input type="checkbox"/>			53040		Import support (commodities)
<input type="checkbox"/>	60				Action relating to debt
<input type="checkbox"/>		600			Action relating to debt
<input type="checkbox"/>			60010		Action relating to debt
<input type="checkbox"/>			60020		Debt forgiveness
<input type="checkbox"/>			60030		Relief of multilateral debt
<input type="checkbox"/>			60040		Rescheduling and refinancing
<input type="checkbox"/>			60061		Debt for development swap
<input type="checkbox"/>			60062		Other debt swap
<input type="checkbox"/>			60063		Debt buy-back
<input type="checkbox"/>	70				Humanitarian Aid
<input type="checkbox"/>		700			Humanitarian Aid
<input type="checkbox"/>	72				Emergency response
<input type="checkbox"/>		720			Emergency response
<input type="checkbox"/>			72010		Material relief assistance and services
<input type="checkbox"/>			72030		Aid to refugees (In Recipient Country)
<input type="checkbox"/>			72040		Emergency food aid
<input type="checkbox"/>			72050		Relief coordination; protection and support services
<input type="checkbox"/>	73				Reconstruction relief and rehabilitation
<input type="checkbox"/>		730			Reconstruction relief and rehabilitation
<input type="checkbox"/>			73010		Reconstruction relief and rehabilitation
<input type="checkbox"/>	74				Disaster prevention and preparedness
<input type="checkbox"/>		740			Disaster prevention and preparedness
<input type="checkbox"/>			74010		Disaster prevention and preparedness
<input type="checkbox"/>	91				Administrative costs of donors
<input type="checkbox"/>		910			Administrative costs of donors
<input type="checkbox"/>			91010		Administrative Costs
<input type="checkbox"/>	92				Support to NGO
<input type="checkbox"/>		920			Support to NGO
<input type="checkbox"/>			92010		Support to national NGOs
<input type="checkbox"/>			92020		Support to international NGOs
<input type="checkbox"/>			92030		Support to local and regional NGOs
<input type="checkbox"/>	93				Refugees
<input type="checkbox"/>		930			Refugees (in donor countries)
<input type="checkbox"/>			93010		Refugees (in donor countries)
<input type="checkbox"/>	99				Unallocated/unspecified
<input type="checkbox"/>		998			Unallocated/unspecified
<input type="checkbox"/>			99810		Sectors Not Specified
<input type="checkbox"/>			99820		Promotion of Development Awareness

3.3. Resources

The data registered in this section must be in-line with the financial report submitted, and can be further explained under the Additional information section. If some or all these indicators are not relevant to your organisation, please type "0". It is necessary to provide your financial data for the past three years for which data is available.

3.3.1. Financial data (amounts in EUR).

Year	Turnover or equivalent	Net earnings or equivalent	Total sheet or budget balance	Shareholders' equity or equivalent	Medium and long-term debt	Short-term debt (< 1 year)

3.3.2. Financing Source(s) (please tick the source(s) of the revenues of your organisation and specify the additional information requested)

Year	Sources		Percentage (total for a given year must be equal to 100%)
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	Total		100%

Year	Sources		Percentage (total for a given year must be equal to 100%)
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	Total		100%

	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	Total		100%

Furthermore, where your organisation participates to a call for proposals as applicant and the grant requested exceeds EUR 500.000, please provide an external audit report established by an approved auditor for the last financial year available. This obligation does not apply to international organisations nor to public bodies.

		From		to	
		From		to	
		From		to	

3.3.3. Number of staff (full-time equivalent) (please tick one option for each type of staff):

Type of staff	Paid	Unpaid
HQ Staff: recruited and based in Headquarters (located in Developed Country)		
Expat Staff: recruited in Headquarters (located in Developed Country) and based in Developing Country		
Local staff: recruited and based in Developing Country		

Percentage Female / Male total paid staff			
Female		Male	

4. LIST OF THE MANAGEMENT BOARD/COMMITTEE OF YOUR ORGANISATION

Title	Name	Profession	Function	Country of Nationality	On the board since

5. SUPPORTING DOCUMENT CHECK LIST

Please ensure that the following documents will be submitted together with this form:	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

6. ADDITIONAL INFORMATION (NOT OBLIGATORY)

To be developed in 20.000 maximum characters (you may cut and paste unformatted text):

Strategies/methodologies/philosophies and approaches of your organisation

- How do you choose a country/region, a project, a partner
- Conditions to create a strong partnership, ownership, «participatory approach », ...